



**CLASSIC RISK CLASSIFICATION - RISK MATRIX**

- Risk classification is the determination of the relative importance of the risk, in order to define those high-risk activities which will require proportionally more resources to control and to maintain the control of the risks. The risk associated with each hazard should be evaluated based on:
  - The potential severity of the harm.
  - The likelihood that harm will occur.

RATING	DETAIL
1 Slight injury, no lost time, no first aid	Minor injury/no first aid. No financial loss
2 Minor injury - not reportable, but first aid treatment required	First aid treatment. Loss of value/production to £3000
3 More serious injury - over 7-day RIDDOR reportable	First aid/RIDDOR reportable/Lost time injury. Losses of up to £10k. No off-site consequences
4 Major injury - RIDDOR reportable	Hospital attendance, serious injury (RIDDOR defined)/months to recover, some loss of function. Losses up to £25000. May affect very close neighbours (e.g. toxic gas release/environmental releases)
5 Fatality	Death / very severe disability injury, serious long term ill health consequences. Losses above £50k. Highly likely to affect the public / kill / injure members of the public. Severe environmental consequences.

**Table 01: Simple classification for severity of harm**

- In considering the likelihood of harm, consideration should be given to:
  - The adequacy of control measures already implemented.
  - The number of individuals exposed.

RATING	DETAIL
1 Unlikely to happen	Unlikely to happen in lifetime of the plant / 25yrs+
2 Possibly could happen	Has been known to happen in the industry / every 10yrs
3 Likely to happen	Has happened on a number of occasions / every 5yrs
4 Very likely to happen	Quite likely to happen - occurs most years
5 Regularly occurs	Common event, happens many times per year

**Table 02: Simple classification for frequency and duration of exposure to the hazard.**

- The risk can then be defined as a combination of the severity of harm and the likelihood of its occurrence:

**Risk = severity of harm from hazard x likelihood of occurrence.**

- The risk matrix in [Table 09](#) would be used to assist in this process.

		SEVERITY				
		Slight injury 1	Minor injury 2	More serious injury 3	Major injury 4	Fatality 5
LIKELIHOOD	Unlikely to happen 1	Low Risk (1)	Low Risk (2)	Low Risk (3)	Low Risk (4)	Low Risk (5)
	Possibly could happen 2	Low Risk (2)	Low Risk (4)	Medium Risk (6)	Medium Risk (8)	Medium Risk (10)
	Likely to happen 3	Low Risk (1)	Medium Risk (6)	Medium Risk (9)	Medium Risk (12)	Medium Risk (15)
	Very likely to happen 4	Low Risk (4)	Medium Risk (8)	Medium Risk (12)	High Risk (16)	High Risk (20)
	Regularly occurs 5	Low Risk (5)	Medium Risk (10)	Medium Risk (15)	High Risk (20)	High Risk (25)

**RATINGS - OUTLINE ACTION**

- |        |          |   |   |
|--------|----------|---|---|
| Risk = | 0 to 5   | - | No immediate action necessary                         |
| Risk = | 6 to 15  | - | Review current situation and possible remedial action |
| Risk = | 16 to 25 | - | Immediate action to be taken                          |

**Table 03: Classic Risk Matrix**

## INTERPRETATION OF A CLASSICAL MATRIX ASSESSMENT

- Whilst the style of a [classical matrix](#) assessment can vary the interpretation will always broadly be the same, which can be seen in the following table.

The owner of the **'Preventative Measures'** is indicated in the final column **'Person(s) Responsible'**

B. Structural failure (permanent seating) courts 2,3,6,7 & 18	<ul style="list-style-type: none"> <li>Deterioration,</li> <li>Adverse weather,</li> <li>Fire</li> </ul>	<ul style="list-style-type: none"> <li>Contractors,</li> <li>General public,</li> <li>Stewards</li> <li>Staff</li> </ul>	<ul style="list-style-type: none"> <li>Regular inspection,</li> <li>Crowd management, training,</li> <li>Fire appliances,</li> <li>Daily disposal of rubbish (LSS)</li> </ul>	1	5	5	Head of Facilities Management; Championships Manager LSS*
<b>FURTHER ACTIONS:</b>							

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GENERAL ARRANGEMENT RISK ASSESSMENTS FOR THE CHAMPIONSHIPS & YEAR ROUND ACTIVITIES 2016

1. Review annually

\*LSS are part of Compass Group and are the principal cleaning contractor within the Grounds. They are managed by Facilities Management. LSS have extensive RAMS for their operations

\*Arena Group erect all main structures and seating during The Championships and have extensive RAMS in place.

The **'Further Actions'** is the responsibilities of those **'Person(s) Responsible'** indicated in the final column. These are assigned to senior managers of the responsible area

The Health and Safety Manager will compile all the **'Further Actions'** and track their progress with the responsible owners. the responsibilities of those persons indicated in the final column

**Table 04: Interpretation of a classical matrix assessment**



**DATE:** 19 May 2021

**CARRIED OUT BY:** Andrew Böber, Head of Health and Safety

**FOR REVIEW BY:** Neil Stublely, Head of Courts and Horticulture

ACTIVITIES	HAZARDS	PEOPLE AT RISK	PREVENTIVE MEASURES	L	S	R	PERSON(S) RESPONSIBLE
A. General arrangements for competency	<ul style="list-style-type: none"> <li>Not competent for to undertake task</li> </ul>	<ul style="list-style-type: none"> <li>Operatives</li> </ul>	<ul style="list-style-type: none"> <li>Specific H&amp;S requirements via Joining Instructions</li> <li>Department H&amp;S induction before employee commences work</li> </ul>	1	5	5	Head of Courts and Horticulture;
B. Outdoors work	<ul style="list-style-type: none"> <li>Exposure to sun, rain, cold, etc.</li> <li>Heat stroke</li> <li>Hyperthermia</li> <li>Glare</li> <li>Dehydration</li> <li>Weather conditions</li> <li>Uneven ground,</li> </ul>	<ul style="list-style-type: none"> <li>Operatives</li> </ul>	<ul style="list-style-type: none"> <li>Supplied with correct UV rated PPE (wet weather, overalls, thermals, etc.)</li> <li>Supplied with sun block</li> <li>Supplied with UV rated protective glasses</li> <li>Manager to provide specific induction to operatives</li> <li>Drinking water available throughout the Grounds</li> </ul>	2	3	6	Head of Courts and Horticulture;

C. Mowing - cylindrical rotary, strimming,	<ul style="list-style-type: none"> <li>Cuts,</li> <li>Noise,</li> <li>Flying particles,</li> <li>Trips,</li> <li>Sprains,</li> <li>Dust,</li> <li>Debris</li> </ul>	<ul style="list-style-type: none"> <li>Operatives;</li> <li>Third parties</li> </ul>	<ul style="list-style-type: none"> <li>Experienced trained operatives,</li> <li>Primary departmental induction initially,</li> <li>Replacing mowers with electric models to reduce noise and vibration.</li> <li>Maintenance of equipment,</li> <li>PPE (Mask - FFP3 rated as min)</li> <li>Competency levels</li> </ul>	2	3	6	Head of Courts and Horticulture;
D. Lining	<ul style="list-style-type: none"> <li>Manual handling</li> </ul>	<ul style="list-style-type: none"> <li>Operatives</li> </ul>	<ul style="list-style-type: none"> <li>As A</li> </ul>	1	3	3	Head of Courts and Horticulture
E. Spraying	<ul style="list-style-type: none"> <li>Inhalation,</li> <li>Ingestion,</li> <li>Contact,</li> <li>Waste disposal</li> </ul>	<ul style="list-style-type: none"> <li>Operatives;</li> <li>Third parties</li> </ul>	<ul style="list-style-type: none"> <li>Employ experienced operatives,</li> <li>Train and maintain departmental register of trained personnel (on-going development),</li> <li>Authorised personnel only to carry out spraying,</li> <li>Store in appropriate/approved containers (COSHH),</li> <li>Warning signs posted,</li> </ul>	2	3	6	Head of Courts and Horticulture;

			<ul style="list-style-type: none"> <li>• Exclusion zones when windy.</li> <li>• Train in disposal using recommended methods (waste management),</li> <li>• Publicise emergency procedures,</li> <li>• Maintain awareness and carry out frequent checks,</li> <li>• PPE</li> </ul>				
F. Driving: tractors, fork lift	<ul style="list-style-type: none"> <li>• Poor sight lines,</li> <li>• Traffic</li> </ul>	<ul style="list-style-type: none"> <li>• Drivers;</li> <li>• Third parties</li> </ul>	<ul style="list-style-type: none"> <li>• Drivers to have look-out,</li> <li>• Both sets of gates to be opened before crossing road with vehicles,</li> <li>• Staff to wear Hi-Vis PPE.</li> </ul>	1	5	5	Head of Courts and Horticulture;
<b>FURTHER ACTIONS:</b>							
1. Review manual handling training with Head of Health and Safety							



**DATE:** 19 May 2021

**CARRIED OUT BY:** Andrew Böber, Head of Health and Safety  
Scott Reid, Health and Safety Manager

**FOR REVIEW BY:** Richard Wilson Head of Estate Management  
Adam Chadwick, Head of Museum & Tours  
Stephen Grainger, Head of Security  
Angela Williams, Head of HR  
Ross Matheson, Club Manager

ACTIVITIES	HAZARDS	PEOPLE AT RISK	PREVENTIVE MEASURES	L	S	R	PERSON(S) RESPONSIBLE
A. Parking	<ul style="list-style-type: none"> <li>Speed,</li> <li>Weather conditions,</li> <li>Congestion,</li> <li>Ground condition,</li> <li>Vehicle impact</li> </ul>	<ul style="list-style-type: none"> <li>Drivers,</li> <li>General public,</li> <li>Employees</li> </ul>	<ul style="list-style-type: none"> <li>Controlled parking,</li> <li>Restricted access</li> <li>Use of trolleys</li> </ul>	1	4	4	Head of Estate Management; Head of Security Head of HR Club Manager Head of Museum & Tours
B. General visitors	<ul style="list-style-type: none"> <li>Slips,</li> <li>Trips,</li> <li>Strains,</li> <li>Sprains,</li> <li>Vehicle impact</li> </ul>	<ul style="list-style-type: none"> <li>General Public</li> <li>Members</li> </ul>	<ul style="list-style-type: none"> <li>See RA.1; RA.12; RA.14; RA.15; RA 26; RA 24; RA 25; RA 29; RA.31; RA.30</li> </ul>				Head of Estate Management; Head of Security Head of HR Head of Museum & Tours
C. Grounds tours	<ul style="list-style-type: none"> <li>Slips,</li> </ul>	<ul style="list-style-type: none"> <li>General Public,</li> </ul>	<ul style="list-style-type: none"> <li>See RA.1; RA.12; RA.14; RA.15;</li> </ul>	1	4	4	Head of Museum & Tours

**RA 13: GENERAL VISITOR SAFETY - YEAR-ROUND**

	<ul style="list-style-type: none"> <li>• Trips,</li> <li>• Strains,</li> <li>• Sprains,</li> <li>• Vehicle impact</li> </ul>	<ul style="list-style-type: none"> <li>• Guides</li> </ul>	<ul style="list-style-type: none"> <li>• RA 26; RA 24;</li> <li>• RA 25; RA 29;</li> <li>• RA.31; RA.30</li> </ul>				
D. School tours	<ul style="list-style-type: none"> <li>• Slips,</li> <li>• Trips,</li> <li>• Strains,</li> <li>• Sprains,</li> <li>• Vehicle impact</li> </ul>	<ul style="list-style-type: none"> <li>• Pupils,</li> <li>• Teachers,</li> <li>• Guides</li> </ul>	<ul style="list-style-type: none"> <li>• See RA.1; RA.12;</li> <li>• RA.14; RA.15;</li> <li>• RA 26; RA 24;</li> <li>• RA 25; RA 29;</li> <li>• RA.31; RA.30</li> </ul>	1	4	4	Head of Museum & Tours
<b>FURTHER ACTIONS:</b>							
1. Review annually							





**DATE:** 12 Dec 2020

**CARRIED OUT BY:** Andrew Böber, Head of Health and Safety

**FOR REVIEW BY:** Matthew Crawcour, Head of Championships operations

Stephen Grainger, Head of Security

Richard Wilson, Head of Estate Management

ACTIVITIES	HAZARDS	PEOPLE AT RISK	PREVENTIVE MEASURES	L	S	R	PERSON(S) RESPONSIBLE
A. Control of vehicle access in public areas, checking car passes	<ul style="list-style-type: none"> <li>Speed,</li> <li>Restricted space,</li> <li>Adverse weather</li> </ul>	<ul style="list-style-type: none"> <li>All persons (e.g., motorists, marshals, public)</li> </ul>	<ul style="list-style-type: none"> <li>Adequate marshalling in Car Parks during The Championships*,</li> <li>Signage,</li> <li>Restrictions,</li> <li>Year-round car park passes limited only to AELTC and key MTCs,</li> <li>Safe system of work</li> </ul>	1	5	5	Head of Security; Head of Estate Management; Head of Championships Operations±; Safety Officers±; MPS±; CSS <sup>«</sup> CSP <sup>¥</sup> Live Trackway± AA±
B. Vehicle movements in / out	<ul style="list-style-type: none"> <li>Unsafe assembly,</li> <li>Deterioration of temporary roadways.</li> </ul>	<ul style="list-style-type: none"> <li>All persons (e.g., motorists, marshals, public)</li> </ul>	<ul style="list-style-type: none"> <li>Qualified maintenance,</li> <li>Daily checks during The Championships</li> </ul>	2	5	10	Head of Security; Safety Officers±; MPS±; CSS CSP <sup>¥</sup>

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			<ul style="list-style-type: none"> <li>CPS (licenced to work on highways) used during The Championships to control traffic movement on Church Road and Somerset Road</li> </ul>				Live Trackway <sup>±</sup> AA <sup>±</sup>
C. Pedestrians access / egress of car park and crossing car park gates	<ul style="list-style-type: none"> <li>Falls / slips</li> </ul>	<ul style="list-style-type: none"> <li>All persons (e.g., motorists, marshals, public)</li> </ul>	<ul style="list-style-type: none"> <li>Controlled routes,</li> <li>Restrictions identified</li> <li>CSP in place for traffic control<sup>±</sup></li> </ul>	1	5	5	Head of Security; Head of Championships Operations <sup>±</sup> ; Safety Officers <sup>±</sup> ; MPS <sup>±</sup> ; CSS CSP <sup>¥</sup> Live Trackway <sup>±</sup> AA <sup>±</sup>
<b>FURTHER ACTIONS:</b>							
1. Review arrangements annually							

\*During the Championships CP6, CP5, CP8, CP10 are managed by AA on behalf of AELTC

<sup>±</sup>**ONLY** during The Championships. Associated contractors have their own RAMs in place.

<sup>≠</sup> Responsible for issuing the Car Park passes

<sup>“</sup> CSS have their own RAMS in place

<sup>¥</sup> CSP have their own RAMS in place

<sup>▫</sup> For activities arranged and within their management